



WAKE
CHRISTIAN ACADEMY

Friends of Wake Christian Academy,

Thank you for your willingness to serve in a volunteer position and/or participate in field trips at Wake Christian Academy. Since every volunteer has an influence on the spiritual, physical, and mental development of our students, we must ensure that all those involved maintain a Biblical standard of Godliness in their personal behavior. We trust that you share our desire to protect the precious children whom God has entrusted to us. Therefore,

- A. If you will be visiting or volunteering on a daily or one-time day visit you will be required to check in at either the Elementary or High School front desk. A state-issued form of identification must be presented and scanned, providing an immediate background check. Once cleared, a badge will be printed with the visitor's name, photo, date and time, and destination
- B. If you will be attending a day field trip the process will be the same as above, all you need to do is make sure the teacher in charge is aware that you would like to come along at least 48 hours in advance.
- C. If you will be attending an overnight field trip (i.e. junior class trip, senior class trip, etc.) then you will be required to complete the Volunteer Application.
- D. If you wish to be a volunteer Mini Bus driver, you will be required to complete the Volunteer Application or the Bus Driver Application

We asked that you take a few moments to complete the attached volunteer application if C or D applies to you.

The application is divided into two sections. Section A is more general in nature and may be given to the teachers for choosing class volunteers for overnight events. Section B requires specific and necessary information that will allow the school to provide a safe environment for our students. The human resource office and the school administrator will be the only ones to review that portion. Upon completion, please return both sections to the attention of Human Resources. I want to reassure each of you that we are taking all steps possible to protect your children.

In Christ,

Becky Matthews
Director of Human Resources



This page intentionally left blank



Volunteer Application

(To be completed by anyone attending an Overnight WCA Event or wishes to be a Volunteer Mini Bus Driver)

Thank you for your willingness to serve in a position at Wake Christian Academy.

Because every volunteer and staff participant has the potential to impact children for good or for evil, we must ensure that all those participating maintain a Biblical standard of Godliness in their personal behavior. We trust that you share our desire to protect the precious children whom God has entrusted to us.

If you will be attending a overnight WCA event or wish to be a volunteer driver please fill out the screening form completely, taking care to answer each question truthfully and completely. If extra room is needed to completely answer any question, please attach a page to the form.

(Wake Christian Academy does not discriminate on the basis of age, race, color, gender, veteran or military status, citizenship, disability, national or ethnic origin)

Contact Information

Name (First, Middle, Last)			
Present Street Address			
City	State	Zip	
County of Residence	How Long have you lived at current Residence? _____		
Home Phone	Cell Phone		
Work Phone			
E-Mail Address			

Availability

Which days are you available for overnight volunteer assignments?

- Monday Thursday
 Tuesday Friday
 Wednesday

Spiritual Qualifications:

Name of Church _____ **How long have you attended?** _____

Are you a member of the above named church? Yes No

In a brief paragraph, please describe your salvation experience: _____

Previous Volunteer Experience

Summarize your previous volunteer experience

Volunteer Interests

Tell us in which areas you are interested in volunteering for an overnight WCA event:

- Athletic Department
- Attend Field Trip(s)
- Field Trip Chaperone
- Field Trip Driver (Pre-Driver Screening Test required) ***Mini Buses ONLY***
- Fine Arts (Art Department, Band Department, Music Department)
- Jr. Class Trip
- Sr. Class Trip

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

- First aid training? Yes No Date Completed?___
 CPR training? Yes No Date Completed?___

Person to Notify in Case of Emergency

Name	
Street Address	
City ST ZIP Code	
Home Phone	
Work Phone	
E-Mail Address	



Section B

(Section B information is only reviewed by Human Resources and School Administrator)

Background Check Information – (*Items are required to complete accurate background check)

*Volunteer Name	Last	First	Middle	
* Date of Birth	* Social Security #			
* Driver’s License	Number:		State	
If at current address less than 7 years	Address	City	State	Zip
Additional Address	Address	City	State	Zip

NOTE: All Driver Volunteers “ATTACH” a copy of your driver’s license.

Please answer the following questions:

1. Have you ever been *convicted of or pled guilty to* committing a crime involving the abuse or endangerment of children?

If you answered “yes” to the above question, we regret to inform you that you are not eligible to serve in our ministry. **Yes No**
2. Have you ever been or are you currently *charged* with committing a crime involving the abuse or endangerment of children?

If you answered “yes,” please explain: _____ **Yes No**

3. Have you ever been or are you currently being *investigated* by a governmental agency for the abuse or endangerment of children?

If you answered “yes,” please explain: _____ **Yes No**

4. Have you ever been convicted of or pled guilty to a crime involving a drug-related charge, a crime of violence, theft, or criminal negligence?

If you answered “yes,” please explain: _____ **Yes No**

5. Have you ever been sued for negligence with regard to caring for or supervising children?

If you answered “yes,” please explain: _____ **Yes No**

6. Will you commit to pray for *Wake Christian Academy*, that God will work in the lives of the children, guide and direct the leadership, and protect all those involved?

If you answered “no,” please explain: _____ **Yes No**

If the independent investigation company returns an apparent criminal history for anything other than a minor traffic offense, you will not be placed on any “approved” list until you are able to provide official proof that the record is clear. You will be notified by mail if you are not placed on the volunteer approved list.

Personal Reference: List below two people who are well acquainted with you, not including relatives or employers:

_____	_____	_____	_____	_____	_____
Name	Address	City	State	Zip	Phone Number
_____	_____	_____	_____	_____	_____
Name	Address	City	State	Zip	Phone Number



MISSION STATEMENT

The purpose of Wake Christian Academy has three aspects:

To be an extension of the Christian home and Bible-believing church, thus providing a continuity of training for Christian young people for the purpose of equipping them for the service of God

- ✓ To furnish a Christ-centered, quality education
- ✓ To function as a missionary outreach to students who may be unsaved in order to bring them to a saving knowledge of our Lord and Savior, Jesus Christ.

CONFESSIONS OF FAITH

Wake Christian Academy unqualifiedly affirms and teaches the following:

1. The Bible, both the Old and New Testaments, is the only authoritative, inspired, infallible Word of God and is the final authority in faith and practice. (*II Timothy 3:16-17*)
2. There is one God, eternally existent in the persons of the Father, Son, and Holy Spirit. (*Matthew 28:19*)
3. The creation of the universe, world, and man in six literal days was a direct act of God. (*Exodus 20:11, Gen. 1*)
4. The deity of the Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood on the cross, His bodily resurrection, His ascension to the right hand of the Father, His personal return for the rapture of the Church, and the power and great glory at His revelation are essential doctrines to an understanding of the person and work of Jesus Christ. (*I Corinthians 15:3-4*)
5. For the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely essential. (*Titus 3:5-7*)
6. Personal salvation is by faith in the blood of Jesus Christ which He shed on the cross of Calvary for the remission of sins for all who believe. Salvation is the gift of eternal life by the grace of God apart from works. (*Titus 3:5-7; Ephesians 2:8-9*)
7. The believer is eternally secure in his salvation through Jesus Christ. (*John 10:28-29*)
8. There will be a resurrection of both the saved and the lost: they that are saved unto the resurrection of life; they that are lost unto the resurrection of damnation. (*I Thessalonians 4:16; Revelation 20:12*)
9. Believers in our Lord Jesus Christ are joined in a spiritual unity. (*Philippians 2:2*)
10. The Holy Spirit is a Person, and He is God, possessing all the divine attributes. He indwells, baptizes, and seals all believers at the moment of their salvation and fills them in response to their confession of sin and yieldedness. (*John 14:17; John 16:7-8*)
11. God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman. Any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery, and pornography are sinful perversions of God's gift of sex. God disapproves of and forbids any attempt to alter one's gender by surgery or appearance. (*Genesis 2:24; 19:5, 13; 26:8-9; Leviticus 18:1-30; Romans 1: 26-29; I Corinthians 5:1; 6:9; I Thessalonians 4:1-8; Hebrews 13:4*)
12. The family is the basic unit of society established by God, Who intends for it to consist of a man and a woman legally married to each other in a permanent relationship, which may or may not produce children. If the man and woman have children, they are responsible to train and teach those children in biblical principles. (*Genesis 2:24; Deuteronomy 6:6-7; Romans 7:2; I Corinthians 7:10; Ephesians 5:22-23*)

The facts set forth in my application to volunteer are true and complete. I understand that if selected to volunteer, any false statement on this application may result in my not being allowed to volunteer. I further understand that this application is not and is not intended to be an agreement to volunteer, nor does this application obligate WCA in any way if the school decides to select me.

I authorize you to make such investigations, i.e., background search checks, DMV reports, etc., and inquiries into criminal history and personal character and other related matters as may be necessary in arriving at a decision. I hereby release employers, schools, or persons from all liability in responding to inquiries in connection with my application. I authorize without reservation, any party or agency contacted by **First Advantage Enterprise or Intellicorp** to furnish the above-mentioned information.

Signature of Applicant _____ **Date:** _____

Please return completed application (section A & B) to Wake Christian Academy – Human Resource Department or, Mail to: Wake Christian Academy, Attn: Human Resource Department 5500 Wake Academy Drive Raleigh, NC 27603